

Distance TEFL information 2018

COST: R 4 500.00

DATES:

You may start the distance education International Certificate in Teaching English as a Foreign Language at any time. You will have three months to complete the course from the date you receive your materials. If you have not completed the course in six months your registration will lapse. Please be aware that our administration office is normally closed from around December 15th until January 10th each year

COURSE:

The distance education International Certificate in Teaching English as a Foreign Language course is designed to be manageable in about forty hours on average. The course is heavily based on theory and we advise that exposure to, and experience in, a language classroom be arranged to supplement your studies. Observation and practical teaching in Cape Town can be arranged with the Cape Town School of English at no charge. Observation and practicum is strongly advised but optional.

TERMS AND CONDITIONS:

- 1. Acceptance into the course is not automatic. We require that all applicants have near first language proficiency in English. Tertiary education or work experience is essential. In addition, we require a letter of motivation that explains why you believe you would be a good EFL teacher. This letter will be assessed in terms of both content and language use. The course assessor will decide on your admission. His or her decision is absolutely final and no correspondence will be entered into about that decision.*
- 2. The course costs R4 500.00. Payment in full is required before your materials will be despatched. The course fee is non-refundable. This is not subject to negotiation.*
- 3. It is possible to fail the course and not receive a certificate. Should you receive an F for any of your certificate assessment tasks you will have the opportunity to submit these assessment tasks a second time. If you don't understand why you failed, email us to ascertain why. Should you fail a second attempt at any assessment task you will fail the certificate as a whole. If you fail the certificate you are permitted to attempt it again, subject to the payment of an additional fee of R1250. We do not permit third attempts.*
- 4. If you wish to sign a teaching contract with a school abroad, through an agent, a degree is almost universally required*
- 5. All assessments and correspondence relating to the course should be sent to the facilitator at: info@tesolsa.co.za*



The distance education TEFL course overview

The course consists of several modules. Each of these deals with an important aspect of teaching English as a foreign language. Both linguistic and educational developments relating to recent advances in language learning and teaching methodology are covered. The syllabus is concerned with the practical teaching of functional fluency in English, which can be considered sufficient for real communication in practical, everyday situations.

Course Modules:

- ❖ *Methods and Approaches*
- ❖ *Language Awareness and Grammar*
- ❖ *Communicative Tasks and Activities*
- ❖ *Reading*
- ❖ *Writing*
- ❖ *Listening*
- ❖ *Vocabulary and Pronunciation*
- ❖ *Focus on the Student*
- ❖ *Focus on the Teacher*
- ❖ *Placement, progress and proficiency tests*





ASSESSMENT:

At the end of seven modules you will find self-assessment tasks and a Certificate Assessment Task (CAT). Please **DO NOT** send in assignments with graphics/pictures or large file sizes.

The self-assessment tasks are for your own benefit. They will not be marked or commented on by an assessor should you try to submit them.

We strongly advise that you do them though, as they are there to allow you to better retain the knowledge you have gained. In some cases, they form the foundation of the module CAT.

You may submit each module CAT as you complete it or you may choose to submit all seven at once. Submissions should preferably be via email, as a Word document attachment or in the body of the email. Please allow reasonable time for your assessment and results. You will receive an A, B, C or F for each CAT. The assessor's decision is final.

- A means an excellent result
- B means a good result
- C means an average result
- F means you have failed the CAT

Should you receive an F for any of your CAT's you have the opportunity to submit a second attempt. Should you fail a second attempt at any CAT you will fail the certificate as a whole. Your results for the modules will not be reflected on your certificate but will be shown on a separate report. Keep this report as many language schools will ask for it.

Due to the number of registrations at any one time, your assessment will occur within two weeks of our receiving your final CAT unless you are informed otherwise.

About Us...

Our TEFL course is based on international best practice. We are an independent TEFL training centre and as such are not affiliated to other schools and centres. We issue our own certificates that are accepted by institutions around the world.

We have been teaching TEFL since 1991 in South Africa and are the oldest such programme in the country. We are very well established in the international teacher training field. Our reputation for English teachers of a high standard spreads as far afield as China, Korea, Japan, the Czech Republic, Poland, Turkey and many other countries.



Registration Form Distance TEFL course

*Surname: _____ *First Names: _____

*Address (for postage):

*I. D number: _____ *Email: _____

Phone:(W) _____ (H) _____ *Cell _____

*Date of Birth: _____

*Nationality: _____

Occupation: _____

*Do you have any medical/psychological condition that could adversely affect your competence as a teacher?

YES / NO

Please bear in mind that this serves as a truthful declaration on your part. We cannot be held responsible if you are not honest with us. If you answered 'yes', please contact us to discuss your particular circumstances.

Where did you hear about our TEFL course? _____



Please give a brief outline of your background.

1. Interests _____

2. General/special education and training _____

3. *Work experience _____

4. Why do you want to do this course? _____

5. In which countries are you thinking of working? _____

**All fields must be completed.*

By signing below, you are declaring that you have completed this application form truthfully.

Signature:

Date:

To register for the Distance learning TEFL course, please e-mail this registration form to:
info@tesolsa.co.za . We will confirm your registration via e-mail and confirm the date of registered postage of your materials.